

**University of Missouri-Columbia**  
**College of Human Environmental Sciences**  
**Department of Textile and Apparel Management**  
**Visiting Scholar Application**

Dear \_\_\_\_\_,

We are pleased you are considering coming to the Department of Textile and Apparel Management, College of Human Environmental Sciences at the University of Missouri-Columbia as a Visiting Scholar. We have enjoyed interacting with those who have come as Visiting Scholars in the past and have seen that they have made good contributions to our faculty and our students.

The cost of participating as a Visiting Scholar in the College of Human Environmental Sciences at the University of Missouri is \$2,000 per semester or \$5,000 for one year including summer session. In addition, because the role is non-paid, Visiting Scholars must show ability to fully support themselves financially. The University of Missouri International Center posts guidelines at their website <http://international.missouri.edu/iss/departments/visiting.shtml> In addition, the attached pages outline further documentation for your proposal to come to the University of Missouri, Department of Textile and Apparel Management.

While office space is often difficult to secure, a shared office area will be made available if possible. A computer for email (but perhaps not a printer) and library access will be provided. Most university buildings on campus have wireless capability for personal laptop computers and the campus has public labs as well. Visiting Scholars are encouraged to audit classes and attend seminars as part of their activities, in addition to working on research and/or creative activities so that students, faculty, and staff at the University of Missouri can benefit from your expertise. Scholars may be interested in participating in professional meetings at their personal cost. Advisory board meetings and department/college/campus activities are also part of the experience for Scholars at the University of Missouri-Columbia.

To fully comply with University procedures before formal acceptance is possible, please submit the materials identified.

Sincerely,

Kitty G. Dickerson, Ph.D.  
Professor and Chair

**University of Missouri-Columbia**  
**College of Human Environmental Sciences**  
**Department of Textile and Apparel Management**  
**Visiting Professor Application and Guidelines**

**APPLICANT INFORMATION**

Name:	Title or Rank:
Department:	College or School:
Campus Address:	Telephone or Email:

**REQUIREMENTS FOR CONSIDERATION**

A proposal that addresses the following:

1. The visiting professor's specific areas of research and teaching expertise.
  - The specific goals the visiting professor expects to fulfill from the experience.
  - The ways in which the visiting professor can contribute to the department during the visit.
  - The dates of the visiting professor's expected arrival and departure (e.g. January 1, 200X to December 15, 200X).
2. A complete academic vita (translated in English) that includes:
  - Complete mailing and email addresses.
  - Current academic position held.
  - Citations of all publications completed.
  - Titles and level (undergraduate, graduate) of courses currently taught.
3. Electronic portfolio of past work (if applicable)
4. Receipt of cost for participating as a Visiting Scholar in the College of Human Environmental Sciences at the University of Missouri (\$2,000 per semester or \$5,000 for one year including summer session) prior to the beginning of that semester.
5. Letter of recommendation from your department chair that:
  - Verifies the academic position and rank that you currently hold.
  - Supports your goals for the visitation period at the University of Missouri-Columbia.

For Applicants Whose First Language Is Not English

- Evidence regarding level of communication skills...(for example TOEFL scores, English coursework, and/or letter verifying communication skills are at a level that interaction with colleagues will be meaningful)
- Transcripts of university/college academic work (translated in English). Transcripts need not be official, but must show all academic course work and degrees completed.
- Verification on Scholars' ability to fully support themselves. The University of Missouri International Center posts guidelines at their website  
<http://international.missouri.edu/iss/departments/visiting.shtml>

### **THE DEPARTMENT WILL LOOK FOR:**

- A match between the visiting professor's research expertise and our department faculty member expertise so that research/scholarship collaboration is possible.
- Level of communication skills in English for useful interaction between the visiting Scholar and staff, faculty, and graduate students.

### **EXPECTATIONS FOR VISITING SCOLARS**

- Adhere to all University, College, and Department policies.
- All visiting Scholars for whom English is a second language should participate in, and complete one or more of the following to enhance their language skills during their visit:
  - Courses offered on campus through the English Language Support Program.
  - Courses offered through Adult Education at the Columbia Public Schools.
  - Other experience to enhance language skills
- Interface with department faculty and students.
- Proposed involvement in a department exhibition or project with faculty and students. (This involvement could change upon further review of opportunities.) For example,
  - A research presentation
  - A contribution of an ongoing research or creative project
  - A presentation about promoting graduate programs to international students.
  - A presentation about curriculum innovation, development and/or pedagogy.
  - A guest lecture for a course.
  - An exhibition in a small gallery.
  - Other